



murco petroleum limited contract manager application form

Murco Petroleum Limited have designed this application form to be as comprehensive as possible, as an aid to assist your application. Kindly complete all sections where applicable, if any do not apply please state by marking "N/A". Please give any additional information which you feel would be useful to your application in Section 6. Please use black ink and WRITE IN CAPITAL LETTERS. When completed this form should be returned to:

Marketing Administrator, Murco Petroleum Limited, 4 Beaconsfield Road, St. Albans, Hertfordshire AL1 3RH

If applying as a partnership, please provide full details in respect of all applicants. If more than two applicants, please photocopy additional pages from this form as necessary.

To assist our recruitment monitoring, would you kindly state below how you became aware of the position as Contract Manager?

Murco Petroleum Limited is an equal opportunities company and welcomes applications from all sections of the community.

Section 1 - details about you

First Applicant

Title: Mr/Mrs/Miss/Ms
Surname:
Forename(s):
Home Address:
Contact Telephone No:
If you have lived at your current residence for less than 3 years, please provide your former address:
Nationality:
National Insurance No.
Have you been convicted of any criminal offence or have you a case pending? Yes/No (if yes please give details in Section 6)
Have you been previously employed by Murco or operated a service station on behalf of Murco? Yes/No (if Yes, please give details in Section 6)
Have you ever been refused a position by Murco? Yes/No (if Yes, please give details in Section 6)
Do you have a business or family relationship with any existing Murco contract manager? Yes/No (if Yes, please give details in Section 6)
Do you own a car? Yes/No
Do you hold a clean driving licence? Yes/No (if No, please give details of endorsements in Section 6)
Do you use a computer? Yes/No Please list applications you are familiar with in Section 6.)
What is your relationship to the other applicant(s)?

Second Applicant

Title: Mr/Mrs/Miss/Ms
Surname:
Forename(s):
Home Address:
Contact Telephone No:
If you have lived at your current residence for less than 3 years, please provide your former address:
Nationality:
National Insurance No.
Have you been convicted of any criminal offence or have you a case pending? Yes/No (if yes please give details in Section 6)
Have you been previously employed by Murco or operated a service station on behalf of Murco? Yes/No (if Yes, please give details in Section 6)
Have you ever been refused a position by Murco? Yes/No (if Yes, please give details in Section 6)
Do you have a business or family relationship with any existing Murco contract manager? Yes/No (if Yes, please give details in Section 6)
Do you own a car? Yes/No
Do you hold a clean driving licence? Yes/No (if No, please give details of endorsements in Section 6)
Do you use a computer? Yes/No Please list applications you are familiar with in Section 6.)
What is your relationship to the other applicant(s)?

Section 2 - your financial details

The information which you provide in this section and in Section 3 (where applicable) will be verified through a leading UK credit reference agency. This is an essential requirement but will be undertaken only if you pass the initial interview stage of your application.

First Applicant

With regard to the address given in Section 1, please complete the following:
(i) Owner/occupier Yes/No
(ii) Private Tenant: Yes/No Unfurnished/Furnished
(ii) Local Authority Tenant Yes/No
(iii) Other (please give details):

Second Applicant

With regard to the address given in Section 1, please complete the following:
(i) Owner/occupier Yes/No
(ii) Private Tenant: Yes/No Unfurnished/Furnished
(ii) Local Authority Tenant Yes/No
(iii) Other (please give details):

Section 2 (cont.) - your financial details

First Applicant

If you own a house please state:
(a) Approximate value:
(b) Do you have a mortgage? Yes/No
(i) How much is outstanding?
(ii) How much are your monthly repayments?
(c) Purchase Date
(d) Property in name(s) of:
(e) Names of all occupants over the age of 18:
If you live in rented accommodation, state your monthly rent.
What are your total monthly financial outgoings (including mortgage/rent, payment to credit cards, store cards, HP repayments etc.)?
Have you ever been refused credit? Yes/No (If Yes, please give details in Section 6)
Have you or any other occupant of your property ever had a County Court judgement registered against you? Yes/No (if Yes, please give details in Section 6)
Have you or any other occupant at your address ever been declared bankrupt? Yes/No (If Yes, please give details in Section 6)
Have you or any other occupant of your property ever entered into an arrangement with your/their creditors? Yes/No
Do you have any objections to Murco making a credit check? Yes/No
How much working capital do you have available for this venture?
(a) Bank Account (b) Building Society
(c) Other (please state source)

Second Applicant

If you own a house please state:
(a) Approximate value:
(b) Do you have a mortgage? Yes/No
(i) How much is outstanding?
(ii) How much are your monthly repayments?
(c) Purchase Date
(d) Property in name(s) of:
(e) Names of all occupants over the age of 18:
If you live in rented accommodation, state your monthly rent.
What are your total monthly financial outgoings (including mortgage/rent, payment to credit cards, store cards, HP repayments etc.)?
Have you ever been refused credit? Yes/No (If Yes, please give details in Section 6)
Have you or any other occupant of your property ever had a County Court judgement registered against you? Yes/No (if Yes, please give details in Section 6)
Have you or any other occupant at your address ever been declared bankrupt? Yes/No (If Yes, please give details in Section 6)
Have you or any other occupant of your property ever entered into an arrangement with your/their creditors? Yes/No
Do you have any objections to Murco making a credit check? Yes/No
How much working capital do you have available for this venture?
(a) Bank Account (b) Building Society
(c) Other (please state source)

Section 3 - your references

Please provide details of three credit references: one bank reference and either two trade references, or if you have not previously been self-employed two of either credit card or store card references. Should it be found that false reference and/or information has been given by any applicant then the training/contract management agreement may be terminated without notice.

First Applicant

Name of Bank:
Address:
Account No: Sort Code:
Name of Account:
1st Trade Referee:
Address:
2nd Trade Referee:
Address:

Second Applicant

Name of Bank:
Address:
Account No: Sort Code:
Name of Account:
1st Trade Referee:
Address:
2nd Trade Referee:
Address:

Please supply the names and addresses of two character references.

First Applicant

Name:
Address:
Name:
Address:

Second Applicant

Name:
Address:
Name:
Address:

Please give details of present (or last) employer (no employer will be contacted without your permission). References from your current employer will only be requested after an offer of service station contract management has been made and accepted. If self-employed please complete Section 4.

First Applicant

Name of Employer:
Nature of Business:
Address:
Position held:
Salary:
Commencement date: Date of leaving:
Reason for leaving:

Second Applicant

Name of Employer:
Nature of Business:
Address:
Position held:
Salary:
Commencement date: Date of leaving:
Reason for leaving:

If in your present employment (or own business venture) for less than two years, please provide previous employer's details.

First Applicant

Name of Employer:
Nature of Business:
Address:
Position held:
Salary:
Commencement date: Date of leaving:
Reason for leaving:

Second Applicant

Name of Employer:
Nature of Business:
Address:
Position held:
Salary:
Commencement date: Date of leaving:
Reason for leaving:

Section 4 - self employment details

First Applicant

Business / Company name and Registration No:
Nature of business:
Address:
How long has the business been established?
Number of employees:
If you have ceased trading, please state reason:
If you currently run your own business, would you intend to continue with it? Yes/No
If 'Yes' who would run: a) your current business? b) this new opportunity?
If you have been self employed for less than two years please provide: a) details of previous employment (Section 3) b) details of your previous business interests (Section6)

Second Applicant

Business / Company name and Registration No:
Nature of business:
Address:
How long has the business been established?
Number of employees:
If you have ceased trading, please state reason:
If you currently run your own business, would you intend to continue with it? Yes/No
If 'Yes' who would run: a) your current business? b) this new opportunity?
If you have been self employed for less than two years please provide: a) details of previous employment (Section 3) b) details of your previous business interests (Section 6)

Section 5 - station preferences

When would you (and your partner(s)) be available to commence training prior to being appointed to manage a service station?
To ensure that the right person within Murco reviews your application, please state in which county you would like to operate a service station.

